Location and date

To whom it may concern,

In compliance with the SPP Small Buyer Registration Procedure, we, *Small Buyer's Name*, hereby declare that the information below is true.

* Legal business name:
* Trade name:
* Address:
* Telephone:
* E-mail:
* Facebook:
* Twitter:
* Instagram:
* Taxpayer identification number:
* SPP ingredients you wish to source (to be featured in your SPP registration document):
* Designated contact:
* Total SPP purchases you plan to make over your first year (in USD): $ USD

We also declare that we fully comply with the SPP General Standard Criteria and the Requirements listed as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| 4 | Small Buyer as defined by SPP | We comply/ We don’t comply | Comments |
| 4.1.1 | You're a Buyer as defined by SPP:  A company that buys SPP certified products to place them on a final consumer market under your own name or trademark, and complying with all SPP Standard criteria that apply to you. | Indicate if you comply with this criterion or not. | Click and type. |
| 4.1.2 | You buy small amounts of SPP products: first-time applicants must state projected purchase value, members must submit proof from previous year. You must meet one of two possible purchase threshold criteria:   * + 1. No more than $100,000 USD per year. In this case, you may buy from as many SPP SPO’s or SPP Final Buyers as you wish (i.e. no limit concerning number of transactions/suppliers), as ong as total annual transaction value does not exceed 100,000 USD.     2. No more than $150,000 USD per year. In this case, your annual SPP purchases are limited to up to 5 transactions and up to 3 suppliers (SPOs or Final Buyers/Raw Material Distributors - RMDs). | Indicate if you comply with this criterion or not. | Click and type. |
| 4.1.3 | You can't afford applying for SPP Final Buyer registration due to financial or practical constraints. | Indicate if you comply with this criterion or not. | Click and type. |
| 4.1.4 | You undertake to guarantee both physical and document-based traceability, i.e., you must ensure every SPP product you buy is identifiable as such from the moment you buy it from an SPP Member Company/SPO up to the moment it is sold to an end consumer. | Indicate if you comply with this criterion or not. | Click and type. |
| 4.1.5 | In the case of composite products sold to end consumers, chapter 6.6 "Origin Criteria" of the SPP General Standard and the SPP Regulations on Graphics in force both apply. | Indicate if you comply with this criterion or not. | Click and type. |

If anomalies are detected concerning our compliance with the criteria described above, we agree to undergo a Complete Remote Evaluation conducted by a Certification Entity. All auditing costs involved will be paid by: **Indicate who will pay all audit expenses, i.e. either the Final Buyer/RMD endorsing you or you – the Small Buyer.**

We also undertake to:

1. Submit SPP product purchase/sales reports on an annual basis.
2. Prepare and submit an annual activity report as requested by SPP Global.
3. Provide all necessary documentation to SPP Global in case of being selected for random screening as part of our endorsing Final Buyer's/RMD’s SPP registration renewal process.
4. Due Annual Reports on SPP products purchased by the Small Buyer will be prepared and submitted by: **Indicate who will do this, either your endorsing Final Buyer or you – the Small Buyer \**Only if you're registered via a Final Buyer/RMD***
5. Pay an annual membership fee. You can either pay SPP Global directly or have the SPP stakeholder who registered you pay on your behalf. Membership fee is based on your total SPP purchase value from the previous year, as provided for in the SPP Regulations on Costs. Any Company or Producer Co-op registering a Small Buyer must establish clear agreements with the Small Buyer regarding payments.
6. Pay a User Fee. You can either pay SPP Global directly or have the SPO who registered you pay on your behalf. User fee is based on product type, as well as total SPP purchase value/volume from previous year. **\* *Only if you're registered via a Small Producers' Organization.***
7. Submit each and every final product label and packaging where you use the SPP logo to SPP Global for approval, before placing them on final consumer markets.

We submit this Affidavit of Compliance from *Place and Date* for the purpose of getting an SPP Small Buyer Registration.

RESPECTFULLY

Name, Position and signature of Small Buyer's legal representative