Location and date

To whom it may concern,

For the purpose of registering a Small Buyer, in compliance with the SPP Small Buyer Registration Procedure and by means of our currently valid SPP Certificate/Registration, we, ***Name of SPP Registered Final Buyer/Raw Material Distributor or SPP Certified Small Producer Organization****,* declare that we fully agree to add***Name of Small Buyer***to our SPP Registration/Certificate, and we also declare that we comply with the requirements shown below:

|  |  |
| --- | --- |
| 5 | Requirements to register a Small Buyer: |
| 5.2.1 | Have a currently valid SPP Final Buyer Registration, a currently valid SPP Raw Material Distributor Registration or a currently valid SPP Small Producer Organization Certificate. |
| 5.2.2 | In the case of composite products sold to end consumers, chapter 6.6 "Origin Criteria" of the SPP General Standard and the SPP Regulations on Graphics in force both apply. |
| 5.2.3 | Undertake to ensure physical and administrative traceability of SPP products, concerning both the SPP products you buy from SPP suppliers, as well as the SPP products you sell to Small Buyers. All purchases/sales must be reported to SPP Global. |
| 5.2.4 | Final Buyers and Raw Material Distributors must pay SPP Global corresponding SPP User Fees for the products they sell to any Small Buyer having a valid SPP registration. **\**This does not apply to Small Producer Organizations*** |

We also declare that ***Name of Small Buyer***, to the best of our knowledge, complies with the following:

* The SPP Principles and Values
* Chapter 6.1 “Contract” and Chapter 6.2 “SPP Price System” of the SPP General Standard **\* *Only when a Small Producers' Organization registers a Small Buyer.***
* Chapter 6.6 "Origin Criteria" from SPP's General Standard
* SPP Regulations on Graphics

If anomalies are detected concerning Small Buyer’s compliance with the criteria described above, we agree to have them undergo a Complete Remote Evaluation conducted by a Certification Entity. All auditing costs involved will be paid by: **Indicate who will pay all audit expenses, i.e. either the Final Buyer/Raw Material Distributor or the Small Buyer.**

Due Quarterly Reports of SPP products purchased/sold by the Small Buyer will be prepared and submitted by: **Indicate who will do this, i.e. either the Final Buyer/Raw Material Distributor or the Small Buyer \**This only applies when the Small Buyer is registered by a Final Buyer***

We, ***Name of SPP Registered Final Buyer/Raw Material Distributor or SPP Certified Producer Organization,*** undertake to monitor the transactions of the Small Buyer in question to ensure SPP product traceability; if we detect any non-compliance, we will notify ***Name of Small Buyer*** for correction. In case of repeated non-compliance, we will report this situation to SPP Global.

We submit this Affidavit of Compliance from ***Place and Date****,* for the purpose of registering ***Name of Small Buyer*** as one of our Small Buyers according to the provisions of the "SPP Small Buyer Registration Procedure"

RESPECTFULLY

Signature

Name & Position of legal representative

Name of SPP Registered Final Buyer or SPP Certified Producer Organization